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NEMORANDOM FOR MR. MELVIN LEVITSKY Executive Secretary Department of State

> COLONEL WILLIAM M. MATC, CO. Executive Secretary Department of Defense

> > **STAT**

Executive Secretary Central Intelligence Agency

RADH JOSEPH C. STRASSER Executive to the Chairman Joint Chiefs of Staff

MR. WILLIAM 8. STAPLES
RECUtive Secretary
Arms Control and Disarmament Agency

SUBJECT:

Administration Representation during Ploor Debate on INF Treaty

Pursuant to my memo of March 10, U.S. INF Negotiator Ambassador Maynard Clitman and Doputy Magatiator Ambassador John Woodworth will serve as the Administration's principal representatives on substantive INF Treaty matters in dealing with Congress during the Senate Floor debate on the INF Treaty.

Ambassaders Glitman and Woodworth will be located in the Capitol Building. Room S-324. Due to limited space, access to Room S-324 needs to be limited to the minimum number of individuals needed to support the Administration's principal representatives. Accordingly, the substantive support staff should be limited to two persons per agency. A list of the designated individuals is attached. If agencies wish to propose any substitutes, they should inform Mr. Alan Ptak, State/N, 647-3436, who will be responsible for maintaining the access list.

In addition to the enclosed list of individuals who will need to be available to assist Ambassadors Glitman and Woodworth at any time during the Floor debate, agency principals down to the increty Assistant Secretary level will also have access to S-324. They wish to visit S-324 at any time, they should call Mr. in advance to arrange for admittance. (A number will also be provided to reach the Administration team in Room S-324.)

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In the event that during the debate the team on the Hill needs policy guidance going beyond that already presented to the Senate, the team should promptly contact Colonel Robert Linhard or other members of the NSC Arms Control staff, tel. 395-5865, 395-5697 or 395-5632.

In Albott Atwent Paul Schott Stevens Executive Secretary

Attachment

tab A Access List

Administration Pepresentation During Floor Delate on IMF Treaty Access List

Policy Support Staff		Legislative Liaison Staff		
Deput	r te	Amb. Glitman Lec Reddy	State -	Edward Fox Betsy Warren Bosn Corbett
State	•	David Jones Robert Walpole		Alan Ptak
OSD	•	Paul Cassidy David Stephens	DOD -	Marqo Carlisle Doug Graham Tom Harvey
JCS	-	BG Frank Partlow COL Tom Kincaid	ACDA -	William Shepard Barbara Starr
ACDA	•	Raren Lawson Bob Simmons	WHITE H	OUSE - Alan Kranowitz Pam Turner
CIA	-	Larry Gershwin		Larry Marlow Nancy Kennedy
MSC	-	COL Bob Linhard Steve Steiner	38% -	Alison Fortier Mike Andricos

Secretarial Support:
Susan Rosinski
Donna Petrich

STAT